

**NUESTROS PEQUEÑOS HERMANOS UK**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2018**



**Caladine**  
Chartered Certified Accountants

**NUESTROS PEQUEÑOS HERMANOS UK**  
**FOR THE YEAR ENDED 31 DECEMBER 2018**

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**CHARITY INFORMATION**

**Trustees**

The trustees who have served during the year and since the year end are as follows:

Francesca Griffiths	
Mariavittoria Rava	
Stefan Graefe	(Resigned 16th January 2019)
Jan Uekermann	(Resigned 16th January 2019)
Dr Jean- Christophe Bertrand	(Appointed 16th January 2019)
John George Iberle	(Appointed 16th January 2019)

**Charity Number**

1171737

**Contact Address**

Nova North c/o Child & Child  
11 Bressenden Place  
London  
SW1E 5BY

**Independent Examiner**

J R Caladine FCCA  
Caladine Limited  
Chartered Certified Accountants  
Chantry House  
22 Upperton Road  
Eastbourne  
East Sussex  
BN21 1BF

**Report of the Trustees**

The trustees have pleasure in presenting the annual report and accounts for the charity for the year ended 31 December 2018.

**1 Objectives and activities**

The objects of the CIO are:

- (a) the advancement of education;
- (b) the prevention or relief of poverty;
- (c) the relief of those in need because of ill health, disability, financial hardship or other disadvantage;
- (d) the advancement of the Christian religion;
- (e) worldwide, but in particular in Latin America and the UK, amongst young people and their families by providing or assisting by making grants towards the provision of care, education, training and healthcare programs; and
- (f) advancing the charitable objects, and mission of NPH international as may be determined from time to time, provided that such objects and mission remain compatible of with the objects the CIO.

NPH UK works closely with our parent organisation, NPH International. NPH offers vulnerable and disadvantaged children and young adults a way out of poverty by providing healthcare, education and nutritious food. Most importantly, they receive unconditional love. Wherever possible, NPH programmes support children in their own homes, with their own families. If that is not possible, they may join the NPH family in one of NPH's residential care homes.

**2 Structure, governance and management**

Nuestros Pequeños Hermanos United Kingdom (NPK UK) is a CIO registered with the Charity Commission in February 2017.

NPH UK is one of presently 23 NPH organizations worldwide and it exists to support the NPH mission and run fundraising and volunteer programmes.

The charity trustees manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. They may also employ and remunerate staff as are necessary for carrying out the work of the CIO.

Every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. NPH International shall have the right to appoint one trustee, whose appointment shall be confirmed by and take effect from the date of a resolution subsequently passed by the charity trustees.

The charity has a Board of Advisors with two members. Advisors are selected experts who offer their skills and experience to contribute to specific subject areas or projects.

In January 2018, the trustees hired the services of a charity administrator through a solicitor's firm to perform administrative duties including book-keeping, liaison with lawyers, the bank and Charity Commission, coordination of trustee meetings and the processing of grants.

In October 2018, NPH UK also hired a part-time director to manage the operations of the charity and work closely with the trustees on setting strategic direction.

**3 Grant Making Policy**

The CIO raises funds and works directly with NPH International to select projects to fund. Following consultation with NPH International, the CIO will pay grants to NPH organizations to fund projects in Latin America and the Caribbean directly advancing the CIO's objectives. For safeguarding of funds, bank accounts of these organizations held at banks in USA may be used. A portion of funds will also go to projects identified in other countries, mainly in the UK, to be in line with NPH ethos, mission and values.

#### **4 Review of activities**

The trustees met five times during 2018. During the second year since being registered as a charity in the UK, the trustees continued to develop systems and processes for the good governance of the charity such as drafting a financial policy and procedure and obtaining charity insurance including employers' liability.

The charity continued to focus on raising funds primarily through events. In January 2018, a winter ball and auction raised funds to enable young people to study at university, aligning with NPH's mission to provide opportunities for children to develop their potential. In May 2018, a gala dinner and auction raised funds for St. Damien Paediatric hospital in Haiti that provides life-saving treatment to thousands of children living in extreme poverty, as well as for projects in the UK that alleviate child poverty. In December 2018, the charity organised a gala dinner and auction that raised money for children to remain in school in Haiti and to support the children of families who had lost a parent in the Morandi bridge collapse in Genoa, Italy, earlier that year, expanding the reach of the NPH mission to communities in need elsewhere in the world.

Following the success of the first event in 2017, 2018 also yielded pleasing results. The trustees are incredibly grateful for the generous and loyal support of donors and sponsors, both individuals and corporates. The charity received many gifts in kind, ranging from event auction items to food, beverages and table decorations. The trustees also express their sincere appreciation for the dedicated service of event volunteers under the leadership of the charity chair and supported by the experienced partner office of NPH Italy for the benefit of children served by NPH.

In 2018, NPH UK also began to raise money through child sponsors who donate on a regular basis to enable vulnerable children to grow up in a safe and loving home environment that meets their emotional, educational and medical needs.

2018 also saw NPH UK develop its website, elements of which other NPH entities have adopted as best practice. The website contains child protection and privacy statements. The charity also created the process for on-line donations and mailing to supporters, preparing NPH UK to launch digital fundraising in 2019.

In the reporting period the trustees worked closely with NPH International to identify projects that required NPH UK support. The charity sent grants to the value of £43,649 to projects in Bolivia, Dominican Republic, Haiti, Mexico and Peru to enable young people to gain a university education.

The charity established an important partnership with the Childhood Trust that works to alleviate child poverty in London and was able to provide a grant of £5,000 to a variety of projects, further upholding the objects of the charity and widening our reach.

#### **5 Future Plans**

In the next twelve months, the trustees anticipate income to remain relatively stable through continuing to raise funds through events. The trustees and director will focus on strengthening the charity's communication tools and strategy, and consolidating the fundraising strategy to enable diversification of income streams. It is anticipated that this will include a greater focus on individual giving outside of the fundraising event model and engaging different communities in the UK, which should begin to yield results in 2020.

The trustees also foresee that NPH UK will raise modest income for NPH International programmes of child sponsorship as well as offering a short-term service experience in one of the NPH organisations in Latin America and the Caribbean, helping to raise greater awareness of the transformative work NPH does and build a broader base of loyal supporters.

The charity will also focus on creating policies and procedures relating to finance, conflicts of interest and confidentiality, and further developing data protection and safeguarding measures.

The trustees hope to recruit at least one additional member to the board to build the capacity of the team and produce greater fundraising success.

**6 Financial review and reserves policy**

The CIO's work is dependent on income raised through events and donations from the public, companies or institutions. The second year of operations yielded promising results for NPH UK, primarily through three successful fundraising events. NPH income grew from £121,362 in 2017 to £128,110 in 2018. It is worth noting that this represents a substantial increase in funds raised, given that in 2017 NPH UK received a grant of £47,000 of seed funding from NPH International.

Expenditure increased sharply in 2018 and this was largely due to the provision of grants worth over £48,500 benefitting children served by NPH internationally and the Childhood Trust in the UK, costs associated with organising more fundraising events and payroll costs for the new director.

The trustees have recognised the need for a reserves policy and this will be adopted in 2019 when the charity is more established and the trustees are in a better position to make evidence-based decisions.

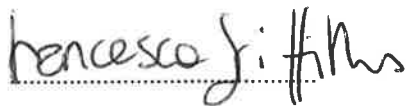
As at 31 December 2018, NPH UK had assets of £119,537, an increase of £18,294 on the balance at the close of 2017.

**7 Risk Management**

The trustees, in their responsibility to identify, assess and manage risks, took steps to mitigate liability risks by obtaining appropriate insurance. They hired the professional services of a charity administrator and director to focus on the proper administration of funds and follow-up on designations of donations. They addressed GDPR compliance in their website and event literature. In 2019, the trustees will address specific risks in the areas of child safeguarding and maintaining financial sustainability.

- 8** The charity Accountant is J R Caladine Esq of Caladine Limited, Chartered Certified Accountants of Chantry House, 22 Upperton Road, Eastbourne, East Sussex, BN21 1BF who has carried out the Independent Examiners Report.

On behalf of the trustees



Trustee

Date:

14/10/2019

**Independent Examiner's Report to the Trustees of Nuestros Pequeños Hermanos UK**

I report to the charity trustees on my examination of the accounts of Nuestros Pequeños Hermanos UK ('the CIO') for the year ended 31 December 2018, which are set out on pages 4 to 6.

**Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**J R Caladine FCCA**  
Caladine Limited  
Chartered Certified Accountants  
Chantry House, 22 Upperton Road  
Eastbourne, BN21 1BF

Date: 17/10/2019

**Receipts and Payments Accounts**

	2018			2017		
	Unrestricted £	Restricted £	Total £	Unrestricted £	Restricted £	Total £
<b><u>Receipts</u></b>						
Donations and Legacies	236	1,805	2,041	47,394	102	47,496
Events Income	72,194	4,905	77,099	38,200	4,000	42,200
Silent Auction income	48,355	-	48,355	29,538	-	29,538
Other income	50	-	50	2,128	-	2,128
						-
Total receipts	<u>120,835</u>	<u>6,710</u>	<u>127,545</u>	<u>117,260</u>	<u>4,102</u>	<u>121,362</u>
<b><u>Payments</u></b>						
Charity management and administration	14,190	-	14,190	372	-	372
Bank charges	568	-	568	202	-	202
Consultancy fees	-	-	-	5,025	-	5,025
Printing, postage and stationery	29	-	29	-	-	-
Rent	1,197	-	1,197	-	-	-
Small equipment	466	-	466	-	-	-
Wages	6,881	-	6,881	-	-	-
Travel	1,603	-	1,603	219	-	219
Grants	44,649	4,000	48,649	-	-	-
Event costs	20,922	-	20,922	11,308	-	11,308
Digital fundraising costs	6,757	-	6,757	-	-	-
Silent auction expense	8,505	-	8,505	2,994	-	2,994
Sundry	50	-	50	-	-	-
Total payments	<u>105,816</u>	<u>4,000</u>	<u>109,816</u>	<u>20,119</u>	<u>-</u>	<u>20,119</u>
<b>Net receipts</b>	<b>15,019</b>	<b>2,710</b>	<b>17,729</b>	<b>97,141</b>	<b>4,102</b>	<b>101,243</b>
<b>Funds brought forward 1 January 2018</b>	<b>97,141</b>	<b>4,102</b>	<b>101,243</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Funds carried forward 31 December 2018</b>	<u><b>112,160</b></u>	<u><b>6,812</b></u>	<u><b>118,972</b></u>	<u><b>97,141</b></u>	<u><b>4,102</b></u>	<u><b>101,243</b></u>



**Statement of Assets and Liabilities as at 31 December 2018**

<b><u>Cash Funds</u></b>	<b>2018</b> <b>£</b>	<b>2017</b> <b>£</b>
Cash at bank and in hand	118,972	101,243
	<u>118,972</u>	<u>101,243</u>
<b><u>Other monetary assets</u></b>		
PAYE Refund due	<u>1,592</u>	<u>-</u>
<b><u>Liabilities</u></b>		
Accountancy and Independent Examination fee	<u>780</u>	<u>-</u>

Approved by the trustees on 14/10/2019 and signed on their behalf by



Trustee

**Notes to the Financial Statements**

**1 Accounting Policies**

The Financial Statements have been prepared on a receipts and payments basis in accordance with Section 133 of the Charities Act 2011.

**2 Donation**

Donations are recognised when received by or on behalf of the charity.

**3 Expenditure**

Expenditure is recognised in the year in which it is incurred and allocated to the appropriate category.

**4 Funds**

The charity operates a general fund for its activities. The charity also operates several restricted funds as follows:

<b><u>Fund Name</u></b>	<b><u>B/fwd</u></b>	<b><u>Income</u></b>	<b><u>Expenditure</u></b>	<b><u>C/fwd</u></b>
NPH Dominican Republic	4,000	-	(4,000)	-
Kay Christine	50	120	-	170
NPH Mexico	52	312	-	364
Genoa bridge relief fund	-	4,905	-	4,905
Haiti child sponsorship	-	228	-	228
Honduras HIV relief	-	230	-	230
Haiti relief fund	-	915	-	915
	<b>4,102</b>	<b>6,710</b>	<b>(4,000)</b>	<b>6,812</b>